

ROCKLIN UNIFIED SCHOOL DISTRICT

2615 Sierra Meadows Drive Rocklin, CA 95677

Todd Lowell, *President*
Camille Maben, *Vice President*
Wendy Lang, *Clerk*
Susan Halldin, *Member*
Eric Stevens, *Member*



JANUARY 18, 2017 REGULAR MEETING AGENDA — 6:30 P.M.

1.0 **CALL TO ORDER** – President Todd Lowell called the meeting of the Rocklin Unified School District Board of Trustees to order at 6:30 P.M., January 18, 2017, in the District Administration Office located at 2615 Sierra Meadows Drive, Rocklin, CA, 95677. A quorum was established.

2.0 **ROLL CALL**

Trustees Present: Todd Lowell, *President*
 Camille Maben, *Vice President*
 Susan Halldin, *Member*
 Eric Stevens, *Member*

Trustees Absent: Wendy Lang, *Clerk*

Student Representative: Ryan Guinn, *Rocklin High School*

Administrative Staff: Roger Stock, *Superintendent*; Kathleen Pon, *Deputy Superintendent Educational Services*; Barbara Patterson, *Deputy Superintendent Business and Operations*; Craig Rouse, *Senior Director Facilities and Operations*; Karen Huffines, *Director Elementary Programs and School Leadership*; Marty Flowers, *Director Secondary Programs and School Leadership*; Tammy Forrest, *Director of Special Education and Support Programs*; Mike Fury, *Chief Technology Officer*; Diana Capra, *Chief of Communications and Community Engagement*; Wayne Hauptman, *Principal Victory High School*; Shari Anderson, *Principal Valley View Elementary School*; Bill MacDonald, *Principal, Sunset Ranch Elementary School*; Brenda Meadows, *Recorder*.

3.0 **PLEDGE OF ALLEGIANCE** – Student Trustee Ryan Guinn and the Whitney High School AFJROTC Color Guard led the Board and audience in the Pledge of Allegiance.

4.0 **SPECIAL RECOGNITIONS/PRESENTATIONS**

4.1 RUSD Family Partners in Education – Diana Capra, Chief of Communications and Community Engagement, and Wayne Hauptman, Principal Victory High School, introduced the Ransford family and recognized the family’s strong support of the Victory High School community. Shari Anderson, Principal Valley View Elementary School, introduced the Pelly family and recognized the family’s strong support of the Valley View Elementary School community. Both families have impacted their schools by the giving of their time, energy, and passion. The Rocklin Unified School District and Board of Trustees recognizes that family engagement and involvement equals student success and expressed gratitude for their service.

5.0 **AUDIENCE/VISITORS PUBLIC DISCUSSION** –

Public Comment: Colleen Crowe, President, Rocklin Teachers Professional Association (RTPA), shared with Trustees her appreciation of the District in allowing her the chance to participate on the Employee Review Benefits Committee (ERBC) to learn and help support teachers with information regarding employee benefits. Crowe stated that Rocklin Unified is one of the districts that has complete

representation at these meetings strengthening the ability for our District to communicate benefits with teachers and employees.

6.0 **COMMENTS FROM STUDENT REPRESENTATIVE** – Student Representative Ryan Guinn provided a report on events happening at elementary and secondary schools.

7.0 **COMMENTS FROM BOARD AND SUPERINTENDENT** – Susan Halldin wished all a Happy New Year and shared that she participated in one of the “Later Start Time Committee” meetings that were held this month to discuss the important option of possible later start time for students. Halldin also congratulated Student Board Representative, Ryan Guinn, on being accepted to the University of Notre Dame. Superintendent Stock thanked the RUSD Maintenance and Grounds crews for their hard work throughout the winter storms during past few weeks in keeping our schools open and safe for students. Stock also shared that February 1 and 2, 2017, the District will begin the process of updating and refreshing the District Strategic Plan.

8.0 **ACTION ITEMS - CONSENT CALENDAR**

8.1 **APPROVE BOARD MINUTES** – Request to approve Board minutes.

8.1.1 December 14, 2016

8.2 **APPROVE CERTIFICATED PERSONNEL REPORT** – Request to approve personnel items included on the Certificated Personnel Report. (Colleen Slattery)

8.3 **APPROVE CLASSIFIED PERSONNEL REPORT** – Request to approve personnel items included on the Classified Personnel Report. (Colleen Slattery)

8.4 **APPROVE BILL WARRANTS** – Request to approve Bill Warrants. (Barbara Patterson)

8.5 **APPROVE MONTHLY ACCOUNT SUMMARIES** – Request to approve monthly account summaries. (Barbara Patterson)

8.6 **ACCEPT DONATIONS** – Request to accept District donations. (Barbara Patterson)

8.7 **APPROVE 2016-17 SINGLE PLANS FOR STUDENT ACHIEVEMENT (SPSA) AND 2015-16 SCHOOL ACCOUNTABILITY REPORT CARDS (SARC) PUBLISHED DURING THE 2015-16 SCHOOL YEAR** – Approve 2016-17 Single Plans for Student Achievement (SPSA) and 2015-16 School Accountability Report Cards (SARC) published during the 2015-16 school year. (Kathy Pon)

8.8 **APPROVE QUARTERLY REPORT ON WILLIAMS UNIFORM COMPLAINTS** – Approve Quarterly Report on Williams Uniform Complaints for the quarter ending December 31, 2016. (Kathy Pon)

8.9 **APPROVE AGREEMENT WITH BRANDMAN UNIVERSITY** – Approve agreement with Brandman University. (Colleen Slattery)

8.10 **APPROVE BOARD POLICIES (BP), ADMINISTRATIVE REGULATIONS (AR) AND EXHIBITS (E)** – Request to approve the following Board Policies, Administrative Regulation and Exhibits. (Colleen Slattery)

8.10.1 E 4112.9 Employee Notification (Revised)

8.10.2 E 4212.9 Employee Notification (Revised)

8.10.3 E 4312.9 Employee Notification (Revised)

8.10.4 BP 4113 Assignment (Revised)

8.10.5 BP 4151 Employee Compensation (New)

- 8.10.6 BP 4251 Employee Compensation (New)
- 8.10.7 BP 4351 Employee Compensation (New)
- 8.10.8 BP 4157.1 Work-Related Injuries (Deleted)
- 8.10.9 BP 4257.1 Work-Related Injuries (Deleted)
- 8.10.10 BP 4357.1 Work-Related Injuries (Deleted)
- 8.10.11 AR 4157.1 Work-Related Injuries (New)
- 8.10.12 AR 4257.1 Work-Related Injuries (New)
- 8.10.13 AR 4357.1 Work-Related Injuries (New)
- 8.10.14 AR 4217.11 Preretirement Part-Time Employment (Revised)

8.11 **APPROVE BOARD POLICIES (BP) AND ADMINISTRATIVE REGULATIONS (AR) -**
Request to approve revisions to the following Board Policy and Administrative Regulation.
(Kathy Pon)

- 8.11.1 BP 3260 Fees and Charges – (Revised)
- 8.11.2 AR 3260 Fees and Charges – (Revised)

8.12 **APPROVE STIPULATED EXPULSION(S)** – Request to approve agreement and stipulated expulsion(s) for Student No. 011817-01 and Student No. 011817-02. (Kathy Pon)

Todd Lowell requested that **Item 8.12 (Stipulated Expulsion)** be removed for separate discussion.

A MOTION was made by Camille Maben and seconded by Eric Stevens to approve the remaining Consent Calendar. Motion passed by the following roll call vote: Student Representative– aye, Halldin – aye, Stevens – aye, Maben – aye, Lowell – aye.

Following this **A MOTION** was made by Todd Lowell and seconded by Camille Maben to authorize the Superintendent or Designee to enter into a new Agreement and Stipulation for Expulsion for Student 011817-02 that would provide for a year expulsion and meet all the rehabilitation requirements in the current agreement but would provide an option to suspend the expulsion for the 2nd semester providing the pupil submits written evidence from a medical laboratory reflecting drug-free test results each month until December 2017. Motion passed by the following roll call vote: Student Representative– aye, Halldin – aye, Stevens – aye, Maben – aye, Lowell – aye.

9.0 **ACTION ITEMS – REGULAR AGENDA**

9.1 **APPROVE DECLARATION OF OPEN ENROLLMENT AND IMPACTED SCHOOLS FOR 2017** – Kathy Pon, Deputy Superintendent, Educational Services, shared an update with Trustees on potentially impacted school sites for the 2016-17 and 2017-18 school years. Pon requested Board approval of the Declaration of Open Enrollment at all elementary schools except Sunset Ranch Elementary which is impacted for 2017-18.

Board Comments: Susan Halldin asked for capacity at Twin Oaks Elementary and Rocklin Elementary. Pon responded that “Twin Oaks is currently at 516 students with space for 612 and Rocklin Elementary is currently at 529 students with space 615.” Trustee Maben asked Sunset Ranch Elementary Principal, Bill MacDonald, to provide Trustees with an update on how things are going at Sunset Ranch in regards to an impacted site. MacDonald stated that things are going well thanks to a great staff and student body, and that the Sunset Ranch Elementary has been creative in their use of space to support students at this busy and thriving campus. MacDonald shared that no resident students were redirected in the 2015-16 school year, and he was hopeful for the same outcome in 2016-17, although it is too early to predict exactly what that will look like for next year. Eric Stevens, shared that through his personal contacts in the community, he believes the Sunset Ranch community will be grateful that the Board would be considering keeping Sunset Ranch Elementary an impacted site and closed for Inter/Intradistrict enrollment for 2017.

A **MOTION** was made by Eric Stevens and seconded by Camille Maben to approve the Declaration of Open Enrollment at all elementary schools except Sunset Ranch Elementary which is impacted for 2017-18. Motion passed unanimously.

- 9.2 **APPROVE EXTRA ASSIGNMENT SALARY SCHEDULE** – Barbara Patterson, Deputy Superintendent, Business and Operations, requested Board approval of revised Extra Assignment Salary Schedule, effective January 26, 2017.

A **MOTION** was made by Susan Halldin and seconded by Camille Maben to approve the revised Extra Assignment Salary Schedule, effective January 26, 2017. Motion passed unanimously.

- 9.3 **ACCEPT 2015-16 AUDIT REPORT** – Barbara Patterson, Deputy Superintendent, Business and Operations, introduced auditor Peggy VandeVooren with Gilbert Associates, Inc., who performed the District’s annual independent financial audit report. VandeVooren presented an overview of the results of the 2015-16 Audit Report, stating that the audit had no findings or adjustments, and certified the accuracy of the District’s financial accounting. Following the audit report update, Patterson requested Board approval of the 2015-16 Audit Report.

Board Comments: Trustees thanked the Business Department Staff and Barbara Patterson, Deputy Superintendent Business and Operations, for their exceptional work, stating that the District is proud and grateful to them for their exemplary work and the outstanding result of “no findings or recommendations.”

A **MOTION** was made Susan Halldin and seconded by Camille Maben to approve the 2015-16 Audit Report. Motion passed unanimously.

- 9.4 **APPROVE ELECTRONIC BOARD AGENDA AND PACKET OPTION** – Roger Stock, Superintendent, and Mike Fury, Chief of Technology, presented the Board with an electronic Board agenda and packet option. Stock and Fury stated that going electronic would increase efficiency and transparency, lower costs, streamline processes, and reduce staff time required to prepare Board agenda and packets. Stock requested Board approval of electronic Board agenda and packet option and contract for services with Emerald Data Solutions/BoardDocs.

Board Comments: Susan Halldin asked if users would be able to “tab” directly to pages with notes. Fury responded that the software allows users to make notes on the agenda and allows for tabbing to specific notes. Fury shared that the “search function” would be a tremendous upgrade for users and that the District would start the capability of “search” once the first packet was placed on line electronically. Camille Maben asked if users could log on to BoardDocs and access electronic packets on any device at anytime. Fury stated, “Yes, BoardDocs can be accessed easily 24/7 from any cloud based device and has been designed for easy access.” Maben asked how large documents (ie: Audit Report) would be provided to Trustees. Stock stated that staff would continue to provide Trustees with hard copies of any large document attachments that were provided by outside agencies as needed. Maben stated that she would support the electronic Board packet option as long as a “hard copy” of the packet was available as needed. Eric Stevens stated that he sees the trend with many public agencies moving to online agendas and packets and supports the idea for Rocklin Unified going electronic, with particular appreciation for the benefits that a “search mode” would offer staff and public. Stevens asked if the notes/annotations feature would be “text” only (no highlighting). Fury stated “yes, text only is the option available at this time.” Todd Lowell stated that he appreciates the option of a hard copy being made available as needed and shared his support of the idea of electronic packets for transparency, efficiency and the search mode benefits the product brings

to staff and the public. Staff shared that if approved, training would begin in the next 6-8 weeks and electronic Board agenda would be implemented in the spring.

A **MOTION** was made by Eric Stevens and seconded by Camille Maben to approve electronic Board agenda and packets and contract with Emerald Data Solutions/BoardDocs. Motion passed unanimously.

- 9.5 **APPROVE NOMINATION FOR COUNTY COMMITTEE** – Superintendent, Roger Stock, requested that the Board discuss possible nomination for representative on the Placer County Committee on School District Organization “County Committee” (Supervisorial District 3).

Comments: Susan Halldin asked if it would be in the best interest of Rocklin Unified School District, as the dominate District in Supervisorial District 3, to have a representative on the committee. Superintendent Stock stated “yes, it would be beneficial for RUSD to have a representative on the County Committee since Rocklin is such a large part of the District 3.” Stock shared that the nominated representative would typically be required to meet once a year. Susan Halldin, with support from fellow Trustees, volunteered to serve on the County Committee to finish out the term (due to resignation of former Trustee Greg Daley).

A **MOTION** was made by Camille Maben and seconded by Eric Stevens to approve nomination of Susan Halldin for County Committee. Motion passed unanimously.

10.0 **INFORMATION AND REPORTS**

GOVERNOR’S PROPOSED BUDGET UPDATE – Barbara Patterson, Deputy Superintendent, Business and Operations, shared with Trustees an update and review of the 2017-18 Governor’s budget proposal. The presentation also showed the impact of the proposed increase in employer rates for CalPERS pension costs that was proposed by the CalPERS Board in the December District budget, along with the overall minimal increases in revenue to the District in the Governor's budget proposal for 2017-18.

Board Comments: Eric Stevens asked if the Governor had shared any proposals for funding of Special Education funding. Patterson responded that the Governor shared he would meet with stakeholders, but nothing firm had been reported on a new plan at this time. Camille Maben asked about employee rate increases for CalSTRS and CalPERS, and how many RUSD employees were in CalPERS. Patterson stated that the current rate of 6%, paid by employees that joined CalPERS after January 1, 2013, could be increased as CalPERS determines their rates annually and estimated that over half of RUSD classified staff were in CalPERS. Todd Lowell stated in light of the Governor’s Proposed Budget Update, most likely the 2nd Interim would look different for the District than the 1st interim. Patterson stated “Yes, we will see more changes in the certifications statewide at the 2nd interim due to the Governor’s proposed drop in state revenue.” Superintendent Stock stated that due to sound decisions by the Board, and cooperation of labor partners during the recession, Rocklin Unified School District is in a much better financial place than some Districts in the state who did not make the tough decisions needed during recession years.

- 11.0 **PENDING AGENDA** – No items were placed on the Pending Agenda.

- 12.0 **ADJOURNMENT**– President Lowell adjourned the meeting at 8:05 P.M.